

## **Town Board Minutes**

February 2, 2015

Meeting No. 4

A Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at 21 Central Avenue, Lancaster, New York on the 2<sup>nd</sup> day of February 2015 at 7:00 P.M. and there were

**PRESENT:** JOHN ABRAHAM, COUNCIL MEMBER  
MARK AQUINO, COUNCIL MEMBER  
RONALD RUFFINO, COUNCIL MEMBER  
DONNA STEMPIAK, COUNCIL MEMBER  
DINO FUDOLI, SUPERVISOR

**ABSENT:** NONE

**ALSO PRESENT:** DIANE TERRANOVA, DEPUTY TOWN CLERK  
JOHN DUDZIAK, TOWN ATTORNEY  
LEONARD CAMPISANO, ASST. CODE ENFORCEMENT  
OFFICER  
GERALD GILL, CHIEF OF POLICE  
MARK LUBERA, INTERIM DIRECTOR, PARKS, RECREATION,  
FORESTRY & GROUNDS  
DANIEL AMATURA, HIGHWAY SUPERINTENDENT  
ROBERT HARRIS, ENGINEER, WM. SCHUTT & ASSOCIATES  
JOHN TROJANOWSKY, EXEC. DIRECTOR, YOUTH BUREAU

### **EXECUTIVE SESSION:**

AT 8:23 P.M., UPON A MOTION DULY MADE BY SUPERVISOR FUDOLI, SECONDED BY COUNCIL MEMBER STEMPIAK AND CARRIED, the Town Board entered into Executive Session to deliberate on the announced purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation and a contractual matter.

At 9:15 P.M., the Town Board reconvened with all members present. The Town Clerk reported that no official actions were taken by the Town Board in Executive Session.

## **PERSONS ADDRESSING TOWN BOARD:**

**Beutler, Daniel**, spoke to the Town Board on the following matter:

- Questions regarding Salvatore's Hotel.

**Fronczak, Mike**, spoke to the Town Board on the following matters:

- Questions regarding Environmental Assessment of property on Genesee Street at Shisler Road.
- Commented on boundary lines of 00 & 5354 Genesee Street.
- Asked if developers were charged for infrastructure changes.
- Asked for a list of Town owned vehicles allowed to be taken home.
- Wanted information regarding violations of site plan conditions and their consequences.
- Questions regarding payment to the Town for Code Enforcement services from the Village of Lancaster.
- Questions regarding trailers being stored on Twin District fire hall property.

**Mayer, Dennis**, spoke to the Town Board on the following matter:

- Comments regarding his support of the development at 00 & 5354 Genesee Street.

**Nosbisch, Paul, Jr.**, spoke to the Town Board on the following matter:

- Comments regarding the size of the Police Department and the sales tax revenue the Town receives from the Village of Lancaster.

**Wehner, Mike**, spoke to the Town Board on the following matters:

- Questions about the proposed amendment to the Dog Local Law.
- Comments regarding sidewalks on Rose Street.
- Comments regarding the process of returning dogs who have been picked up by a DCO to their owners.

**PRESENTATION OF PREFILED RESOLUTIONS:**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**RESOLVED,** that the minutes of the Joint Meeting of the Town Board and the Planning Board held January 20, 2015 and the Regular Meeting of the Town Board held January 20, 2015 be and are hereby approved.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the following Audited Claims be and are hereby ordered  
paid from their respective accounts as per abstract to be filed in the Office of the Town Clerk  
by the Assistant to the Supervisor, to wit:

Claim No. 38730 to Claim No. 38869 Inclusive

Total amount hereby authorized to be paid: \$578,317.30

The question of the foregoing resolution was duly put to a vote on roll call  
which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

File: Rclaims

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER AQUINO, TO WIT:

**RESOLVED** that the following Building Permit applications be and are hereby reaffirmed:

**CODES:**  
(SW) = Sidewalks as required by Chapter 12-1B. of the Code of the Town of Lancaster are waived for this permit.  
(CSW) = Conditional sidewalk waiver  
(V/L) = Village of Lancaster

**NEW PERMITS:**

Pmt #	SW	Applicant Name	Address	STRUCTURE	Village
23596		Stacy Hendel	29 Quincy Ave	Er. Garage	(V/L)
23597		Scott's Buffalo Inn, Inc.	6647 Transit Rd	Er. Sign - Pole	
23598		Lee Cadby	954 Ransom Rd	Er. Comm. Add./Alt.	
23599		Manko Automotive Enter Inc.	4885 Transit Rd	Er. Sign - Temp	
23600		T R Renovation Services Inc.	1W Main St	Re-Roof	(V/L)
23601		Brett Begley	99 Northwood Dr	Inst. Generator	
23602		Brett Begley	41 Northwood Dr	Inst. Generator	
23603		William C. Rott	19 Ronald Dr	Re-Roof	
23604		Essex Homes of WNY Inc.	19 Tranquility Trl	Er. Dwlg.-Sin.	
23605		John A Kwiatkowski	522 Aurora St	Re-Roof	

**BE IT FURTHER**

**RESOLVED**, that the Building Permit Applications herein coded (SW) for sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance requirement for sidewalks, and

**BE IT FURTHER**

**RESOLVED**, that the Building Permit Applications herein coded (CSW) for conditional sidewalk waiver be and are hereby reaffirmed with a waiver of the Town Ordinance required for sidewalks, however, the waiver is granted upon the expressed condition that the Town of Lancaster, at any future date, reserves the right to order sidewalk installation at the expense of the property owner.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPNIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, the Town Board is considering the construction by Salvatore’s Italian Gardens of a 60-room, 4 story hotel building addition with alterations to the existing restaurant, parking lot and on-site utilities located at 6461 Transit Road in the Town of Lancaster, and

**WHEREAS**, the Town of Lancaster Municipal Review Committee has reviewed the environmental impact of this construction project pursuant to SEQR regulations at their meeting on January 20, 2015 and recommended that a Negative Declaration be issued, and

**WHEREAS**, the Town Board has duly considered the plans for the building, the short Environmental Assessment Form, the criteria for determining significance set forth in 6 N.Y.C.R.R. § 617.7(c) of the State Environmental Quality Review Act (“SEQRA”) regulations, and such other information deemed appropriate, including the recommendation of the Municipal Review Committee; and

**WHEREAS**, the Town Board has identified the relevant areas of environmental concern, has taken a hard look at these areas, and has made a reasoned elaboration of the basis for its determination; and

**WHEREAS**, the proposed action has been labeled an “Unlisted” action under SEQRA.

**NOW, THEREFORE,**  
**BE IT RESOLVED** by the Town Board of the Town of Lancaster that:

1. This project is described as the construction of a sixty (60) room, 4-story hotel building addition and alteration to the existing Salvatore’s Restaurant. Construction will also consist of associated parking and on-site utility improvements will not result in any large and important impacts and, therefore, it is an action which will not have a significant adverse impact on the environment, and therefore the Board issues the attached negative declaration of environmental significance for the reasons stated therein.
2. The Town Clerk shall file a copy of the Negative Declaration in the file for the Project.
3. The Town Attorney's Office shall prepare and file a Notice of Determination of Non-Significance with the petitioner and with all required New York State and Erie County agencies, filing a copy of the letter of transmittal.
4. This resolution is effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

**NEGATIVE DECLARATION**  
**Determination of Non-Significance**

**Town of Lancaster Town Board**

**Dated: February 2, 2015**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Town of Lancaster Town Board (the “Town Board”), has reviewed the proposed construction of a sixty (60) room, 4-story hotel building addition and alteration to the existing Salvatore’s Restaurant. Construction will also consist of associated parking and on-site utility improvements on an 8.2 acre parcel. The Town Board has determined the Project will not have a significant adverse environmental impact and that a Draft Environmental Impact Statement will not be prepared.

**Name of Action:** Salvatore’s Hotel

**Location of Action:** 6461 Transit Road at Freeman Road, Lancaster, New York 14086, Erie County.

**SEQR Status:** Unlisted Action.

**Description of Action:** The construction of a sixty (60) room, 4-story hotel building addition and alteration to the existing Salvatore’s Restaurant. Construction will also consist of associated parking and on-site utility improvements.

**Reasons Supporting this Determination:** Potential environmental impacts associated with the Project were identified in the Environmental Assessment Form. The Town analyzed the project under the criteria for determining significance identified in 6 NYCRR § 617.7(c)(1) and in accordance with 6 NYCRR § 617.7(c)(2) and (3). As indicated below based on each criterion specified in 6 NYCRR § 617.7(c)(1), the Project will not have a significant adverse impact on the environment.

1. The proposed action will not create a material conflict with an adopted land use plan or zoning regulations.
2. The proposed action will not result in a change in the use or intensity of use of land.
3. The proposed action will not impair the character or quality of the existing community.
4. The Town of Lancaster has not established a Critical Environmental Area (CEA).
5. The proposed action will not result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway.

- 6. The proposed action will not cause an increase in the use of energy or fail to incorporate reasonably available energy conservation or renewable energy opportunities.
- 7. The proposed action will not impact existing public/private water supplies or public/private wastewater treatment utilities.
- 8. The proposed action will not impair the character or quality of important historic, archaeological, architectural or aesthetic resources.
- 9. The proposed action will not result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora or fauna).
- 10. The proposed action will not result in an increase in the potential for erosion, flooding or drainage problems.
- 11. The proposed action will not create a hazard to environmental resources or human health.

**For Further Information:**

Contact Person:	John M. Dudziak, Town Attorney
	Town of Lancaster
Address:	21 Central Avenue
	Lancaster, New York 14086
Telephone Number:	(716) 684-3342



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER AQUINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster (“Town Board”) has considered and evaluated a proposed Local Law which will amend the town code of the Town of Lancaster by adding section 13-9(A)(6) to chapter13 “Dogs”, section 9 “License Fee”; and

**WHEREAS**, the Town Board, acting as Lead Agency under the State Environmental Quality Review Act (“SEQRA”) has determined the action is a Type II action under SEQR, and

**WHEREAS**, the Town Board called for, noticed, and held a public hearing on the proposed Local Law on January 20, 2015, where all interested parties were allowed to address the proposed Local Law;

**NOW, THEREFORE,**  
**BE IT RESOLVED** by the Town Board of the Town of Lancaster that:

- 1. The attached Local Law No. 4 of 2015 is hereby adopted.
- 2. The Local Law shall be effective upon its filing with the Secretary of State pursuant to the Municipal Home Rule Law.

The question of the adoption of the foregoing resolution was duly put to vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

**LEGAL NOTICE-  
NOTICE OF ADOPTION  
LOCAL LAW NO. 4 OF THE YEAR 2015  
TOWN OF LANCASTER**

**PLEASE TAKE NOTICE** that there has been adopted by the Town Board of the Town of Lancaster, Erie County, New York, on February 2, 2015 Local Law No. 4 of the Year 2015, to amend the Town of Lancaster Dogs Code to include a surcharge for late renewal registrations within the Town.

**TOWN BOARD OF THE  
TOWN OF LANCASTER**

**By: JOHANNA M. COLEMAN  
Town Clerk**

February 5, 2015

**Town of Lancaster  
Local Law No. 4 of 2015**

**A Local Law Amending the Town of Lancaster Dogs Code, Section 9(A) License Fee to Include a Surcharge for Late Renewal Registrations.**

**Be it hereby enacted by the Town Board of the Town of Lancaster as follows:**

**Section 1:** Section 13-9(A) of the Town of Lancaster Town Code is amended to add subparagraph (6) to read in its entirety as follows:

- (6) Surcharge, per month, for each dog license not renewed within the specific renewal month regardless as to the number of days lapsed: \$5.00.**

**Section 2:** Severability. Should any provision of this Local Law be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of this Local Law as a whole or any part thereof other than the part so decided to be unconstitutional or invalid.

**Section 3:** Effective Date. This Local Law shall be effective upon its filing with the Secretary of State in accordance with the Municipal Home Rule Law.

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPNIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS, Tyler Development, LLC**, 163 Stuewe Road, Getzville, New York 14068, has petitioned the Town Board of the Town of Lancaster for the rezone of a parcel of land located at 00 Broadway (S.B.L. No.116.00-1-13.11 & 116.00-1-18.21) including land between 5755 & 5763 Broadway, Lancaster, New York from a Residential District (R-1) and Residential Commercial Office District (RCO) to Multifamily Residential District Three (MFR-3), and

**WHEREAS**, the Petition has been referred to the Planning Board of the Town of Lancaster for its recommendation and was approved at their January 21, 2015 meeting.

**NOW, THEREFORE**

**BE IT RESOLVED**, that pursuant to Sections 130 and 265 of the Town Law of New York a Public Hearing on the proposed rezone will be held at the Town Hall, 21 Central Avenue, Lancaster, New York, on the 17<sup>th</sup> day of February, 2015, at 7:15 o'clock P.M., Local Time, and that Notice of the Time and Place of such Hearing be published in the local newspaper of general circulation in said Town and be on the Town Bulletin Board, and that Notice of such Hearing be referred to the Erie County Department of Planning, pursuant to Section 239 (m) of the General Municipal Law, which Notice shall be in form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

**LEGAL NOTICE**  
**REZONE-PUBLIC HEARING**  
**00 BROADWAY INCLUDING LAND BETWEEN 5755 & 5763 BROADWAY**  
**TOWN OF LANCASTER**

**LEGAL NOTICE IS HEREBY GIVEN**, that pursuant to the Town Law of the State of New York and pursuant to a resolution of the Town Board of the Town of Lancaster adopted on February 2, 2015, the said Town Board will hold a Public Hearing on the 17<sup>th</sup> day of February, 2015 at 7:15 o'clock P.M., Local Time, at the Town Hall, 21 Central Avenue, Lancaster, New York, to hear all interested persons upon the following proposed amendment to the Zoning Ordinance and Zoning Map of the Town of Lancaster, rezoning the following described real property from a Residential District (R-1) and Residential Commercial Office District (RCO) to Multifamily Residential District Three (MFR-3) for the property located at 00 Broadway (S.B.L. No.116.00-1-13.11 & 116.00-1-18.21) including land between 5755 & 5763 Broadway within the Town of Lancaster, New York.

Full opportunity to be heard will be given to any and all citizens and all parties in interest.

**TOWN BOARD OF THE TOWN  
OF LANCASTER**

**BY: JOHANNA M. COLEMAN**  
**Town Clerk**

**February 5, 2015**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, Thomas and Patricia Manko, Owners of **Manko’s Truck and Auto Repair**, situate at 4885 Transit Road, in the Town of Lancaster, has submitted an application for a Special Use Permit for an automotive service and repair business in accordance with provisions of Chapter 50-Zoning, Section 20 (B)(1)(j) of the Code of the Town of Lancaster, and

**WHEREAS**, the Zoning Code of the Town of Lancaster requires that the Town Board conduct a public hearing before the issuance of a special use permit for a use as proposed;

**NOW, THEREFORE, BE IT RESOLVED**, that pursuant to Chapter 50-Zoning, Section 20(B)(1)(j), entitled "Commercial Motor Service District" of the Code of the Town of Lancaster, a Public Hearing on the proposed Special Use Permit for an automotive service and repair business on premises locally known as 4885 Transit Road, in the Town of Lancaster, New York, will be held at the Town Hall, 21 Central Avenue, Lancaster, New York, on the 17<sup>th</sup> day of February 2015, at 7:15 o'clock P.M., Local Time, and that Notice of the time and place of such Hearing be published in the official newspaper of general circulation in said Town, and be posted on the Town Bulletin Board and that a copy of such Notice of Hearing be referred to the Erie County Department of Planning, pursuant to Section of the General Municipal Law, which Notice shall be in the form attached hereto and made a part hereof.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

**LEGAL NOTICE  
PUBLIC HEARING  
SPECIAL USE PERMIT – MANKO TRUCK AUTO AND REPAIR  
4885 TRANSIT ROAD, LANCASTER**

**LEGAL NOTICE IS HEREBY GIVEN**, that pursuant to the authority set forth in Chapter 50-Zoning, Section 20(B)(1)(j) "Commercial Motor Service District" of the Code of the Town of Lancaster, and the Town Law of the State of New York, and pursuant to a resolution of the Town Board of the Town of Lancaster adopted on the 2<sup>nd</sup> day of February, 2015 the said Town Board will hold a Public Hearing on the 17<sup>th</sup> day of February, 2014, at 7:15 o'clock P.M., Local Time, at the Town Hall, 21 Central Avenue, Lancaster, New York, to hear all interested persons upon the application of Thomas and Patricia Manko, owners of **Manko's Truck and Auto Repair**, for a Special Use Permit for an automotive service and repair business on premises locally known as 4885 Transit Road, in the Town of Lancaster, County of Erie, State of New York.

Full opportunity to be heard will be given to any and all citizens and all parties in interest.

**TOWN BOARD OF THE  
TOWN OF LANCASTER**

**BY:           JOHANNA M. COLEMAN  
Town Clerk**

February 5, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPNIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS**, the Town Board of the Town of Lancaster has heretofore held a public hearing pursuant to Chapter 50-Zoning Section 17 (F) of the Code of the Town of Lancaster, upon the application of **Ronald M. Fronckowiak**, for a Special Use Permit for a Home Occupation (Mortgage Broker Office) on premises located at 10 Sussex Lane, Lancaster, New York, and the Board issued such Special Use Permit on March 2, 2009, this Special Use Permit is subject to renewal upon application by the property owner, and

**WHEREAS**, **Ronald M. Fronckowiak** has requested that the Town Board renew the Special Use Permit for an additional two (2) year period, and

**WHEREAS**, the Code Enforcement Officer has recommended his approval of this Special Use Permit in his letter dated January 23, 2015;

**NOW THEREFORE, BE IT  
RESOLVED, as follows:**

1. That pursuant to Chapter 50-Zoning, Section 17 (F), entitled "Home Occupation", of the Code of the Town of Lancaster, the Town Board of the Town of Lancaster does hereby grant a Special Use Permit to **Ronald M. Fronckowiak**, for a Home Occupation (Mortgage Broker Office) on premises located at 10 Sussex Lane, Lancaster, New York, upon the terms and conditions as set forth in the Zoning Ordinance for the period beginning March 2, 2015 and ending March 1, 2017, and

2. That the applicant will continue in compliance with conditions as set forth in Chapter 50, Section F, of the Code of the Town of Lancaster as long as the applicant continues to engage in the home occupation on the premises, namely

- a. This Special Use Permit terminates when the applicant no longer resides on the premises.
- b. Permit must be renewed every two (2) years at no additional cost to applicant.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015



THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER AQUINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS**, Jeffrey Simme, Supervising Code Enforcement Officer of the Town of Lancaster by letter dated January 12, 2015 has requested the purchase of one (1) new and unused **2015 Chevrolet Equinox AWD LT** for the use of the Building Department, and

**WHEREAS**, the above-referenced vehicle is available from the Chautauqua County Department of Purchasing, Bid Reference No. E-10-14PFTH, through authorized bid dealer Joe Basil Chevrolet, Inc., which eliminates the need for competitive bidding pursuant to §103 of General Municipal Law, and, and

**WHEREAS**, the Building Department will be trading in a 2007 Ford Crown Vic, VIN# 2FAHP71W97X131763 for an allowance of \$1,000.00, and

**WHEREAS**, the Town Board deems it in the public interest to approve the purchase of said **2015 Chevrolet Equinox AWD LT**;

**NOW, THEREFORE, BE IT**

**RESOLVED**, the Town Board of the Town of Lancaster hereby approves the purchase of one (1) new and unused **2015 Chevrolet Equinox AWD LT** from the 2015 authorized Chautauqua County bid contractor Joe Basil Chevrolet, 5111 Transit Road, Depew, New York 14043 under State Bid Reference No. E-10-14PFTH, as proposed by the Code Enforcement Officer of the Town of Lancaster in the sum not to exceed the state contract price of \$26,449.00 minus the trade-in allowance of \$1,000.00 which brings the total expenditure sum to \$25,449.00 which shall be paid for with funds available from the 2015 Building Department's Budget Line Item 02-3620 0220 (Passenger Vehicles) .

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER STEMPIAK, TO WIT:

**WHEREAS,** the Executive Director of the Town of Lancaster Youth Bureau has recommended to the Town Board the appointment of two (2) new members to serve on the Town of Lancaster Youth Board, and

**WHEREAS,** the Executive Director of the Town of Lancaster Youth Bureau has recommended to the Town Board the appointments of Brian Cornell and Madeline Weakland to serve as members on the Town of Lancaster Youth Board.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that Brian Cornell and Madeline Weakland be and are hereby appointed as members on the Town of Lancaster Youth Board for the term of February 1, 2015 through December 31, 2015.

**BE IT FURTHER,**

**RESOLVED,** that the Supervisor of the Town of Lancaster shall be authorized to take all necessary action to implement the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS,** the Town of Lancaster is considering purchasing property located on the south side of Genesee Street at Shisler Road (consisting of SBL Nos. 95-1-2 & 95-1-3) from LaFarge North America, Inc. for use by the Town of Lancaster’s Highway Department for material storage, and

**WHEREAS,** the Town has determined it necessary to obtain a Phase 1 Environmental Site Assessment to identify any potential or existing environmental contamination liabilities for this property, and

**WHEREAS,** legal counsel has obtained two (2) professional service quotes from companies that perform this type of real property assessment in accordance with the Town of Lancaster’s Procurement Policy, and

**WHEREAS,** the Town Board recommended that the Town of Lancaster award the contract for a Phase 1 Environmental Site Assessment to **LaBella Associates, D.P.C.**, in the amount of \$1,300.00 per their quote dated January 27, 2015, and

**NOW, THEREFORE, BE IT**

**RESOLVED,** that the Town Board of the Town of Lancaster hereby awards the contract to perform a Phase 1 Environmental Site Assessment on property located on the south side of Genesee Street at Shisler Road (consisting of SBL Nos. 95-1-2 & 95-1-3) for use by the Highway Department for materials storage, to LaBella Associates, D.P.C. Olympic Tower, 300 Pearl Street, Buffalo, New York 14202 in accordance with their quote dated January 27, 2015 in an amount not to exceed \$1,300.00.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER STEMPNIAK, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER AQUINO, TO WIT:

**WHEREAS**, A Public Hearing was held on December 1, 2014, on the petition of **Fairways at Lancaster, LLC, 1325 Millersport Highway, Suite 209, Williamsville, New York 14221**, for the rezone of a parcel of land identified as 5354 Genesee Street (SBL# 82.19-1-5.1) and 00 Genesee Street (SBL# 82.18-1-36), Lancaster, New York from Residential District (R-1) and Residential Commercial Office (RCO) to Multifamily Residential District Three (MFR-3), and

**WHEREAS**, the Petition has been referred to the Planning Board of the Town of Lancaster for its recommendation and was approved at their November 5, 2014 meeting, and

**WHEREAS**, a SEQR review was completed on the proposed rezone on December 15, 2014 and a Negative Declaration was issued on January 5, 2015, and

**WHEREAS**, notices of said Hearings were duly published and posted, and

**WHEREAS**, in accordance with Section 239 (m) of the General Municipal Law of the State of New York, the Erie County Department of Planning has reviewed such application for rezone and has no objection with respect thereto;

**NOW, THEREFORE  
BE IT RESOLVED,**

1. That the Zoning Ordinance and Zoning Map of the Town of Lancaster is hereby amended and changed so that the real property identified as 5354 Genesee Street (SBL# 82.19-1-5.1) and 00 Genesee Street (SBL# 82.18-1-36), is changed from Residential District (R-1) and Residential Commercial Office (RCO) to Multifamily Residential District Three (MFR-3) with the following conditions:

- a) Use is to be as senior housing for residents aged 55 years and older.
- b) No more than 19 single story buildings are to be constructed.
- c) The number of units is not to exceed 76 units.

**R-1 & RCO to MFR-3**

**ALL THAT TRACT OR PARCEL OF LAND** situate in the Town of Lancaster, County of Erie, and State of New York, being part of Lots 5, 7 and 8, Section 12, Township 11, Range 6 of the Holland Land Company’s Survey, bounded and described as follows:

**BEGINNING** at the intersection of the northerly boundary line of Genesee Street (66.0 feet wide) with the westerly boundary line of lands conveyed to GC Roncam LLC by deed recorded in Liber 11144 of Deeds at page 4149, said point being distant 381.83 feet westerly from the west line of Martha Road (50.0 feet wide) extended, as shown on a subdivision map of Cunningham Subdivision filed in the Erie County Clerk’s Office under Cover No. 1621, as measured along said north line of Genesee Street;

**THENCE:** S-62°-46'-29"-W, along the northerly boundary line of Genesee Street, a distance of 197.00 feet to the southwesterly corner of lands conveyed to Camille Surowick by Deed recorded in Liber 11092 of Deeds at page 1089, Parcel C;

**THENCE:** N-27°-13'-31"-W, along the westerly line of said Camille Surowick Lands, a distance of 378.00 feet to the northwest corner thereof;

**THENCE:** N-89°-53'-52"-W, along a southerly line of lands conveyed to Ronald J. & Camille Surowick by Deed recorded in Liber 11092 of Deeds at page 1082, a distance of 72.18 feet to an angle therein;

**THENCE:** Along the bounds of said Ronald J. & Camille Surowick Lands, the following fourteen (14) courses and distances;

- 1) S-00°-06'-08"-W, a distance of 202.79 feet to a point;
- 2) S-62°-46'-29"-W, a distance of 552.46 feet to a point;
- 3) S-29°-47'-31"-E, a distance of 73.39 feet to a point;
- 4) N-86°-43'-40"-W, a distance of 213.83 feet to a point;
- 5) N-15°-14'-34"-W, a distance of 221.52 feet to a point;
- 6) N-13°-58'-33"-E, a distance of 307.51 feet to a point;
- 7) S-84°-12'-20"-W, a distance of 44.12 feet to a point;
- 8) N-00°-38'-02"-W, a distance of 136.59 feet to a point;
- 9) N-75°-48'-44"-W, a distance of 32.45 feet to a point;
- 10) N-14°-11'-16"-E, a distance of 219.95 feet to a point;
- 11) N-75°-48'-44"-W, a distance of 149.18 feet to a point;
- 12) N-16°-34'-45"-E, a distance of 321.35 feet to the north line of Lot 7;
- 13) N-89°-19'-21"-W, along the north line of Lot 7, a distance of 143.69 feet to a point;
- 14) N-00°-41'-32"-E, a distance of 94.00 feet to the southeast line of the West Shore Railroad Company's Lands;

**THENCE:** N-61°-11'-17"-E, along said southeast line of the West Shore Railroad Company's Lands, a distance of 367.68 feet to the northeast corner of lands conveyed to Marjorie P. Wilkinson by Deed recorded in Liber 10321 of Deeds at page 445;

**THENCE:** S-00°-41'-32"-W, along the east line of said Marjorie P. Wilkinson Lands, a distance of 275.00 feet to the north line of Lot 7;

**THENCE:** S-89°-19'-21"-E, along the north line of Lots 7 and 5, a distance of 1034.33 feet to the northwest corner of aforementioned Cunningham Subdivision filed under Cover No. 1621;

**THENCE:** Along the bounds of said Map Cover 1621 Lands, the following three (3) courses and distances:

- 1) S-00°-30'-29"-W, a distance of 250.00 feet to a point;
- 2) S-89°-19'-21"-E, a distance of 10.00 feet to a point;
- 3) S-00°-30'-29"-W, a distance of 65.00 feet to the northwesterly line of aforementioned GC Roncam LLC Lands;

**THENCE:** Along the northwesterly and westerly bounds of said GC Roncam LLC Lands, the following three (3) courses and distances:

- 1) S-35°-34'-31"-W, a distance of 257.67 feet to a point;
- 2) S-12°-35'-57"-W, a distance of 180.60 feet to a point;
- 3) S-27°-13'-31"-E, a distance of 263.01 feet to the POINT OF BEGINNING containing 27.466 acres be the same more or less;

2. That said Ordinance Amendment be added in the Minutes of the meeting of the Town Board of the Town of Lancaster held on the 2<sup>nd</sup> day of February 2015;

- 3. That a certified copy thereof be published in the Official Newspaper of Town of Lancaster pursuant to Town Law;
- 4. That Affidavits of Publication be filed with the Town Clerk; and
- 5. That a certified copy of this resolution be furnished to the Erie County Department of Planning.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	NO
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	NO

February 2, 2015

**LEGAL NOTICE  
ADOPTION OF AMENDMENT  
ZONING ORDINANCE, TOWN OF LANCASTER  
FAIRWAYS AT LANCASTER, LLC,  
5354 & 00 GENESEE STREET  
TOWN OF LANCASTER**

**LEGAL NOTICE IS HEREBY GIVEN**, that the Zoning Ordinance of the Town of Lancaster is hereby amended and the Zoning Map of the said Town is hereby changed so that the real property hereinafter described is changed from Residential District (R-1) and Residential Commercial Office (RCO) to Multifamily Residential District Three (MFR-3) for the property identified as 5354 Genesee Street (SBL# 82.19-1-5.1) and 00 Genesee Street (SBL# 82.18-1-36) within the Town of Lancaster, New York.

**February 5, 2015**

**STATE OF NEW YORK :**  
**COUNTY OF ERIE : ss:**  
**TOWN OF LANCASTER:**

**THIS IS TO CERTIFY** that I, Johanna M. Coleman, Town Clerk of the Town of Lancaster, in said County of Erie, have compared the foregoing copy of an Ordinance on the 2<sup>nd</sup> day of February 2015 and that he same is a true and correct copy of said original, and of the whole thereof.

**IN WITNESS WHEREOF**, I have hereunto signed my hand and affixed the Seal of said Town this 2<sup>nd</sup> day of February 2015.

\_\_\_\_\_  
**Johanna M. Coleman, Town Clerk**

THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER RUFFINO, TO WIT:

**WHEREAS,** Captain Marco Laurienzo of the Town of Lancaster Police Department, by letter dated January 20, 2015, has requested authorization for two (2) members of the Lancaster Police Department to attend the New York State DCJS Basic Swat School to be held in Alden, New York from March 9, 2015 through March 20, 2015 and May 4, 2015 through May 15, 2015.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that Officer John Zimmerman and Officer David Oun of the Town of Lancaster Police Department are hereby authorized to attend the New York State DCJS Basic Swat School to be held in Alden, New York from March 9, 2015 through March 20, 2015 and May 4, 2015 through May 15, 2015.

**BE IT FURTHER,**

**RESOLVED,** that the cost of attendance at the above mentioned training course is \$300 per attendee and is hereby authorized in a total amount not-to-exceed \$600 for actual and necessary expenses, including the cost of registration for the specified dates of training, and

**BE IT FURTHER,**

**RESOLVED,** that all requests for reimbursement must be presented in the form of original, itemized receipts for actual and necessary expenses upon submission of proper documentation to the Accounting Department of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015



THE FOLLOWING RESOLUTION WAS OFFERED  
BY SUPERVISOR FUDOLI, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**WHEREAS,** Captain Marco Laurienzo of the Town of Lancaster Police Department, by letter dated January 20, 2015, has requested authorization for two (2) members of the Lancaster Police Department to attend the 2015 Tactical Training Conference and Expo to be held in Verona, New York from April 28, 2015 through April 30, 2015.

**NOW, THEREFORE, BE IT**

**RESOLVED,** that Lieutenant James Robinson and Officer Shaun DiMino of the Town of Lancaster Police Department are hereby authorized to attend the 2015 Tactical Training Conference and Expo to be held in Verona, New York from April 28, 2015 through April 30, 2015.

**BE IT FURTHER,**

**RESOLVED,** that the total cost of attendance for two officers at the above mentioned training course is hereby authorized in an amount not-to-exceed \$900 for actual and necessary expenses, including the cost of registration, lodging, travel and meal expenses for three (3) days on the specified dates of training, and

**BE IT FURTHER,**

**RESOLVED,** that all requests for reimbursement must be presented in the form of original, itemized receipts for actual and necessary expenses upon submission of proper documentation to the Accounting Department of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

THE FOLLOWING RESOLUTION WAS OFFERED  
BY COUNCIL MEMBER RUFFINO, WHO  
MOVED ITS ADOPTION, SECONDED BY  
COUNCIL MEMBER ABRAHAM, TO WIT:

**RESOLVED**, that the Town Board of the Town of Lancaster hereby approves the Agreement, between the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., subject to the approval of the Town Attorney, for the operation of a Youth Development Program for the benefit of youth in the Town of Lancaster and hereby authorizes the Supervisor to execute said agreement which will cover the period January 1, 2015 through December 31, 2015.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER ABRAHAM	VOTED	YES
COUNCIL MEMBER AQUINO	VOTED	YES
COUNCIL MEMBER RUFFINO	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR FUDOLI	VOTED	YES

February 2, 2015

## **COMMUNICATIONS & REPORTS**

- 65. Interim General Crew Chief to Planning Board, Council Member John Abraham, Council Member Ronald Ruffino, Sr., and Council Member Donna Stempniak –  
No issues with application for site plan for 4931 Transit Rd., (Proj. #1394).  
Disposition = Planning Committee**
- 66. Joseph Martens, NYSDEC to Supervisor –  
Congratulations on successful application to receive funding for 2014-2015 Tree Planting Project in the amount of \$25,000. Disposition = Received & Filed**
- 67. Alden Town Clerk to Supervisor –  
Copy of Proposed Local Law No. 1 for the Town of Alden Amending Real Property Tax Exemptions. Disposition = Received & Filed**
- 68. Alden Town Clerk to Supervisor –  
Copy of Proposed Local Law No. 2 for the Town of Alden Amending Article X, of Chapter 20 of the Alden Town Code Home Occupations.  
Disposition = Received & Filed**
- 69. Town Attorney to NYSDEC, Erie County DPW, Erie County Health Dept., Div. of Sewerage Management, NYSDOT, Erie County DEP –  
Request for lead agency designation for rezone from RCO to CMS for 2815 & 2819 Wehrle Drive for construction of storage units. Disposition = Planning Committee**
- 70. Town Attorney to NYSDEC, Erie County DPW, Erie County Health Dept., Div. of Sewerage Management, NYSDOT, Erie County DEP –  
Request for lead agency designation for Benderson Development, 4931 Transit Rd., for construction of a 11,920 sq. ft. building.  
Disposition = Planning Committee**
- 71. Doug Hexter, CEO WoofTrax, Inc. to Supervisor –  
Information regarding Walk for a Dog by WoofTrax, Inc., Dog-Powered Fundraising. Disposition = Received & Filed**
- 72. Ronald Fronckowiak, President R&R Funding to Town Clerk –  
Request for renewal of Special Use Permit to operate a business at 10 Sussex Lane.  
Disposition = Resolution 2/2/15**
- 73. Town Clerk to Code Enforcement Officer –  
Transmittal of letter from Ronald Fronckowiak requesting renewal of a Special Use Permit to operate a business at 10 Sussex Lane.  
Disposition = Received & Filed**
- 74. Interim General Crew Chief to Supervisor and Town Board –  
Request for Town Board to consider the purchase of a new Senior van.  
Disposition = Received & Filed**
- 75. Supervising Code Enforcement Officer to Town Board –  
Recommend Special Use Permit be renewed for Quad 4 Wheel Drive, Inc., 505 Erie Street. Disposition = For Resolution**
- 76. Dan & Julie Curtis, Two Chicks and a Rooster, LLC to Town Board –  
Request for renewal of Special Use Permit to operate a business at 732 Aurora St.  
Disposition = For Resolution**
- 77. Town Clerk to Code Enforcement Officer –  
Transmittal of letter from Julie & Daniel Curtis requesting renewal of a Special Use Permit to operate a business at 732 Aurora St. Disposition = Received & Filed**
- 78. Supervisor to Various News Media –  
Press Release announcing adoption of Local Laws related to Garbage, Rubbish & Refuse effective January 1, 2015. Disposition = Received & Filed**

- 79. Thomas Dearing, Dep. Commissioner Erie County Dept. of Environment & Planning to Erie County Community Development Consortium –  
Copy of Community Development Block Grant Report – 4/1/14 – 12/31/14.  
Disposition = Received & Filed**
- 80. NYS Dept. of Environmental Conservation to Town Clerk –  
Information regarding New York State Freshwater Wetlands Act.  
Disposition = Received & Filed**
- 81. NYS Governor Andrew Cuomo to Supervisor –  
Thank you for partnership during the November storm in Western New York.  
Disposition = Received & Filed**
- 82. Supervising Code Enforcement Officer to Town Board –  
Recommend Special Use Permit be renewed for Ronald Fronckowiak, 10 Sussex Lane. Disposition = Resolution 2/2/15**
- 83. Supervising Code Enforcement Officer to Town Board –  
Recommend Special Use Permit be issued for Manko Automotive Enterprises, Inc., 4885 Transit Road; conditions noted. Disposition = For Resolution**
- 84. LIDA Chairman to Various News Media –  
Notice of 2015 Meeting Dates for Lancaster Industrial Development Agency.  
Disposition = Received & Filed**
- 85. Supervising Code Enforcement Officer to Town Board –  
Recommend Special Use Permit be renewed for Julie & Daniel Curtis, 732 Aurora Street. Disposition = For Resolution**
- 86. Gary Ambrose to Lancaster Recreation Crew Chief –  
Letter of resignation from the position of member of the Recreation Committee.  
Disposition = Received & Filed**
- 87. Executive Director, Youth Bureau to Supervisor and Town Board –  
Recommendation of two youths for the appointment to the Youth Board effective February 1, 2015 through December 31, 2015. Disposition = Resolution 2/2/15**
- 88. Captain Marco Laurienzo to Supervisor –  
Request for resolution authorizing two officers to attend NYS DCJS 4-week Basic S.W.A.T. School in Alden, NY 03/09-20/2015 & 05/04-15/2015.  
Disposition = Resolution 2/2/15**
- 89. Captain Marco Laurienzo to Supervisor –  
Request for resolution authorizing Lieutenant James Robinson and Officer Shawn DiMino to attend the 2015 Tactical Training Conference and Expo in Verona, NY 4/28-30/2015. Disposition = Resolution 2/2/15**
- 90. Planning Board Chairman to Planning Board, Town Board, Engineering Consultant, Town Attorney, Highway Superintendent and Building Inspector –  
Draft copy of minutes from January 21, 2015 Planning Board meeting.  
Disposition = Planning Committee**
- 91. Planning Board to Town Board –  
Recommend approval of rezone for 00 Broadway (116.00-1-13.11 & 116.00-1-18.21); condition noted. Disposition = Received & Filed**
- 92. Village of Lancaster to Town Board –  
Copy of minutes from regular meeting held on January 12, 2015.  
Disposition = Received & Filed**

- 93. Erie County Division of Planning to Town Clerk –  
Reply to municipality regarding proposed rezone from RCO (Residential Commercial Office) to CMS (Commercial and Motor Service) for 2815 & 2819 Wehrle Drive for four brick storage units. Disposition = Planning Committee**
- 94. Erie County Division of Planning to Town Clerk –  
Reply to municipality regarding proposed site plan for proposed construction of an 11,920 sq. ft. building at 4931 Transit Road. Disposition = Planning Committee**
- 95. Police Chief to Town Clerk –  
Articles and communications. Disposition = Received & Filed**

**ADJOURNMENT:**

**ON MOTION OF COUNCIL MEMBER ABRAHAM AND SECONDED BY  
COUNCIL MEMBER RUFFINO AND CARRIED,** the meeting was adjourned in memory  
of Leonard N. Arent, Martin K. Memminger, and Michael J. Vallely at 9:18 P.M.

Signed \_\_\_\_\_  
Diane M. Terranova, Deputy Town Clerk